



Arboricultural Report Types Guidelines (ART Guidelines)
Recommended by the Institute of Australian Consulting Arboriculturists (IACA)

June 2020

Accredited Members of the Institute of Australian Consulting Arboriculturists (IACA) provide written reports for their clients in the public and private sectors. IACA members do not undertake tree pruning or removal work.

These guidelines provide a concise description and naming of the types of "Arborist Reports" that are currently used in the arboricultural consulting industry to ensure that those who write, commission, read and assess such reports, understand the purpose and required content of the report.

This Arboricultural Report Types Guidelines June 2020 Revision supersedes the 2015 document. This ART Guideline pertains to Arboricultural Impact Assessment reports. All report types ART Guidelines are provided to members of IACA. These guidelines are subject to change and revision by IACA.

IACA members have developed a new Report Types Guide which outlines the different types of Arboricultural Reports for different purposes. The aim of this Report Types Guideline Rev. 2020 document is to outline the minimum acceptable content for each report type to provide more uniformity in reports submitted.

Terminology is taken from *Australian Standard 4970-2009 Protection of Trees on Development Sites* and *Australian Standard 4373-2007 Pruning of Amenity Trees*. Additionally, individual Councils' guidelines for the preparation of Arboricultural Reports should be referred to where applicable. In some instances, these documents may need to be qualified or amended to reflect the report titles below.

It is assumed that tree assessment and reporting is undertaken by suitably qualified (AQF Level 5 minimum) Consulting Arborists.

The Tree Report types are as follows:

1. Preliminary Arboricultural Report (pre-DA)
2. Arboricultural Impact Assessment (for DA)
3. Updated Tree Protection Plan/Tree Protection Specification (for Construction Certificate)
4. Root Mapping Report
5. Tree Protection Certification (during Construction)
6. Tree Risk Assessment
7. Tree Assessment Report for Removal or Pruning Application
8. Tree Valuation Report
9. Tree/Landscape Maintenance and Management Report
10. Statement of Evidence
11. Others (e.g. pre-purchase tree comment)



Type 2: Arboricultural Impact Assessment (For DA)		
Description	Checked by Author	Checked by IACA Committee
Mandatory Requirements		
Complies with Table 1 and 2.3.5 of <i>Australian Standard 4970-2009 Protection of Trees on Development Sites</i>		
Accompanies the Development Application (DA) to be lodged with the Consent Authority and should reference any Pre-DA meetings or other agreed arboricultural positions		
References the tree management controls or other relevant planning policies		
Includes a Tree Schedule outlining arboricultural data for each tree e.g Tree No., Species, Common Name, DBH, Height, Spread, Heath/Vigour, Condition, ULE (or other recognised categorisation rating), Significance, Retention Value (retainability), Tree Protection Zones (TPZ), Structural Root Zones (SRZ) radii. Where this information is sourced from a Preliminary Arboricultural Report, arboricultural data more than 12 months old should be verified		
Trees on adjoining properties must be assessed if works are proposed within their TPZ areas		
Lists the Revision No. and date of assessed drawings to enable the assessing officer to verify if the AIA has assessed the most recently lodged plans		
Includes an assessment of all proposed works (cut, compacted fill, trenching, buildings, infrastructure, stormwater & drainage, retaining walls and other landscape works) reflected in the lodged DA drawings and determines the impact of those works on the trees. It determines the level of encroachment (i.e Minor or Major Encroachments), approximate percentage and encroachment type. Major Encroachments must be assessed against Clause 3.3.4 of <i>Australian Standard 4970-2009 Protection of Trees on Development Sites</i> and requires the Arborist to demonstrate how the tree will remain viable		



Outlines recommendations for tree sensitive design/construction and tree protection measures to minimise impacts on the trees		
Provides generic recommendations for tree protection where certain plans (i.e stormwater) maybe unavailable		
For Subdivision DAs, provides an impact assessment of the driveway/infrastructure/indicative future building platform construction. Where indicative building platforms are indicated for the proposed lots, potential impacts should be addressed. Assumptions should be made with regard the extent of cut and fill if no RLs are provided for indicative platforms		
Includes a list of those trees which are proposed for retention, removal and transplanting and their Retention Values		
Includes a Tree Location Plan (preferably to scale) showing which trees are proposed for retention, removal and transplanting		
Includes a Tree Protection Plan (drawing) and Tree Protection Specification (written document) as per Report Type 3 below except where this is required as a separate document		
Does not include ecological or heritage assessments or comments unless the author is suitably qualified. The inclusion of unsubstantiated analysis and opinions is not acceptable.		
Optional Requirements		
Includes TPZ encroachment percentages where required by the consent authority		
Includes site photographs to show specific site or tree characteristics		